



Employment Application

Please Print

Date Last Name First Name Middle

Present Address

No. & Street City State Zip

Permanent Address (if different from present address)

No. & Street City State Zip

Business Phone Home Phone Message Phone

Employment Desired

Position applying for: _____

Are you applying for:

Regular full-time work? Yes No

Regular part-time work? Yes No

Temporary work, e.g., summer or holiday work? Yes No

What days and hours are you available for work? _____

If applying for temporary work, during what period of time will you be available?

From: _____ To: _____

Are you available for work on weekends? Yes No

Would you be available to work overtime, if necessary? Yes No

If hired, on what date can you start work? _____

Salary desired: _____

Personal Information

Have you ever applied to or worked for The Garibaldi Company before? Yes No

If yes, when? _____

Do you have any friends or relatives working for The Garibaldi Company? Yes No

If yes, state name(s) and relationship:

Name Relationship

Name Relationship

If hired, would you have a reliable means of transportation to and from work? Yes No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.) Yes No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? Yes No



Employment Application

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you ever been convicted of a felony criminal offense? Yes No

If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Are you currently employed? Yes No

If so, may we contact your current employer? Yes No

Education, Training, and Experience

School	Name and Address	No. of years Completed	Did you Graduate?	Degree or Diploma
High School	_____ Name _____ Address _____ City State Zip	_____	Yes No	_____
College/ University	_____ Name _____ Address _____ City State Zip	_____	Yes No	_____
Vocational/ School	_____ Name _____ Address _____ City State Zip	_____	Yes No	_____

Many of our customers (clients) do not speak English. Do you speak, write or understand any foreign languages? Yes No

If yes, which language(s)? _____



Employment Application

Employment History

List below all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume.

_____		_____	
Name of Employer	Telephone No.		
_____		_____	
Type of Business	Your Supervisor's Name		
_____		_____	_____
Address & Street	City	State	Zip
Dates of Employment: _____ to _____		Hourly Pay: _____	

Your Position and Duties			

Reason for Leaving			

May we contact this employer for a reference? Yes No			

_____		_____	
Name of Employer	Telephone No.		
_____		_____	
Type of Business	Your Supervisor's Name		
_____		_____	_____
Address & Street	City	State	Zip
Dates of Employment: _____ to _____		Hourly Pay: _____	

Your Position and Duties			

Reason for Leaving			

May we contact this employer for a reference? Yes No			

_____		_____	
Name of Employer	Telephone No.		
_____		_____	
Type of Business	Your Supervisor's Name		
_____		_____	_____
Address & Street	City	State	Zip
Dates of Employment: _____ to _____		Hourly Pay: _____	

Your Position and Duties			

Reason for Leaving			

May we contact this employer for a reference? Yes No			



Employment Application

Name of Employer _____		Telephone No. _____	
Type of Business _____		Your Supervisor's Name _____	
Address & Street _____		City _____	State _____ Zip _____
Dates of Employment: _____ to _____		Hourly Pay: _____	
Your Position and Duties _____			
Reason for Leaving _____			
May we contact this employer for a reference? Yes No			

Note: Attach additional page(s) if necessary

Military Service

Have you obtained any special skills or abilities as the result of service in the military? Yes No

If so, describe:

References

List below three persons not related to you who have knowledge of your work performance within the last three years.

First Name _____	Last Name _____	Telephone No. _____
Address & Street _____		City _____ State _____ Zip _____
Occupation _____	No. of Years Acquainted _____	

First Name _____	Last Name _____	Telephone No. _____
Address & Street _____		City _____ State _____ Zip _____
Occupation _____	No. of Years Acquainted _____	

First Name _____	Last Name _____	Telephone No. _____
Address & Street _____		City _____ State _____ Zip _____
Occupation _____	No. of Years Acquainted _____	



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Please Read Carefully, Initial Each Paragraph, and Sign Below

_____ Initials
I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ Initials
In consideration of my employment, I agree to conform to the Company's hiring policies, which may include a complete background check, criminal screening, credit report, pre-employment drug screening, and pre-employment physical.

_____ Initials
I hereby authorize The Garibaldi Company to thoroughly investigate my references, work records, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ Initials
I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the Company's designated representative.

_____ Initials
Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by the Company, I am entitled to copies of any such public records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

I waive receipt of a copy of any public record described in the paragraph above.

_____ Date

_____ Applicant's Signature